

## Minutes of the meeting of Health and wellbeing board held online on Monday 7 December 2020 at 10.00 am

<b>Members</b>	Jo-anne Alner	Managing director	NHS Herefordshire and Worcestershire Clinical Commissioning Group
	Chris Baird	Director for children and families	Herefordshire Council
	Chris Burdon	Chair	Herefordshire and Worcestershire Health and Care NHS Trust
	Councillor Pauline Crockett (Chairperson)	Cabinet member - health and adult wellbeing	Herefordshire Council
	Dr Mike Hearne	Managing director	Taurus Healthcare
	Councillor David Hitchiner	Leader of the Council	Herefordshire Council
	Rebecca Howell-Jones	Acting director of public health	
	Councillor Felicity Norman	Cabinet member - children and families and deputy leader	Herefordshire Council
	Amy Pitt	Assistant director talk community programme	Herefordshire Council
	Ian Stead	Chair and director	Healthwatch Herefordshire
	Dr Ian Tait (Vice-chairperson)	Chair	NHS Herefordshire and Worcestershire Clinical Commissioning Group
	Marc Willimont	Acting assistant director for regulatory, environment and waste services	Herefordshire Council

In attendance:	Mandy Appleby	Assistant director for adult social care operations
	Ben Baugh	Democratic services officer
	Kate Coughtrie	Deputy solicitor to the council
	Andrew Lovegrove	Acting deputy chief executive / chief finance officer
	Jenny Preece	Governance support assistant
	Paul Smith	Assistant director all ages commissioning
	Councillor Yolande Watson	Cabinet support member - adults and communities

### 1. APPOINTMENT OF VICE-CHAIRPERSON

The council's constitution required that one of the board members representing NHS Herefordshire and Worcestershire Clinical Commissioning Group be appointed vice-chairperson annually by the board. Dr Ian Tait was nominated as the vice-chairperson.

**Resolved:** That Dr Ian Tait be appointed vice-chairperson of the board for the remainder of the municipal year.

### 2. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Nathan Travis (Hereford & Worcester Fire and Rescue Service), Richard Ball and Stephen Vickers (Herefordshire Council), Hayley Allison / Julie Grant (NHS England), and Jane Ives (Wye Valley NHS Trust).

**3. NAMED SUBSTITUTES**

Amy Pitt was present as a substitute for Stephen Vickers, and Marc Willimont was present as a substitute for Richard Ball.

**4. DECLARATIONS OF INTEREST**

Dr Ian Tait reminded the board that he was also a member of Worcestershire's health and well-being board.

**5. MINUTES**

The minutes of the previous meeting were received.

**Resolved: That the minutes of the meeting held on 30 June 2020 be approved and be signed by the chairperson.**

**6. QUESTIONS FROM MEMBERS OF THE PUBLIC**

No questions had been received from members of the public.

**7. QUESTIONS FROM COUNCILLORS**

No questions had been received from councillors.

**8. BETTER CARE FUND QUARTER 4 AND YEAR-END REPORT 2019/20**

The assistant director all ages commissioning presented the report, drew attention to the Better Care Fund (BCF) template for quarter 4 2019/20 as appended to the report, and made the following principal points:

- i. (agenda page 23) Attention was drawn to the key purposes of the BCF reporting.
- ii. (agenda page 27) It was noted that all parts of the template had been completed. It was commented that, with continued collaboration (especially during the Covid-19 pandemic), the system was more closely integrated than it had been before.
- iii. (agenda page 31) It was noted that the national conditions had been completed. The assistant director talk community programme was thanked for her previous work on the BCF.
- iv. (agenda page 32) The target for reducing the rate of non-elective admissions had not been met and partners continued to work together to support individuals at home and to avoid admissions, including through the Home First and Hospital at Home schemes. The target for reducing the rate of permanent admissions into residential care (16.9%) had not been met but a significant reduction of 10.8% had been achieved. The target for the proportion of older people who were still at home 91 days after discharge from hospital into reablement/rehabilitation services had not met target but performance continued to improve. The target for delayed transfers of care (DToC) had been achieved, with Herefordshire recording some of the lowest DToC days for a number of years.

- v. (agenda page 37) Actual expenditure was shown as £56,016,560 compared to planned expenditure of £56,078,091, with overspend in some areas being offset by underspend in others. It was reported that care home placements continued to be an issue due to bed capacity; it was anticipated that some of the pressure would be alleviated through a capital scheme to build a care facility.
- vi. (agenda page 38) Attention was drawn to the agreed statements in the year end feedback and the associated comments were summarised.

The assistant director for adult social care operations said that, even with the considerable pressures during the last year, significant progress had been made, such as the rapid setting up of an integrated hub to manage the discharge pathway. Updates were also provided on the current position with recruitment for the Home First service and with transfers of care.

Mr Stead welcomed the report and the progress that had been made, adding that Healthwatch Herefordshire had been impressed with the liaison between health and social care during recent months. In response to a question, the assistant director all ages commissioning said that there was every intention to maintain the trajectory and build upon the close working relationships that had been established. The assistant director social care operations commented on the learning that had been captured and how this was informing discharge to assess and other processes.

On behalf of the board, the vice-chairperson thanked the director for adults and wellbeing and his assistant directors for all their efforts. In response to a question, the assistant director social care operations said that the key messages for partners were around continuation, appropriate funding and system cooperation.

The assistant director talk community programme noted the development and growth of the programme during the last year, said that there was an opportunity to align this with the work of the board in terms of the prevention agenda and addressing health inequalities, and praised communities for the way in which they had come together to support the most vulnerable people.

The chair commented on the need to challenge the system and on the importance of working together. The vice-chairperson welcomed the strong focus on prevention and inequalities, adding that a reset to previous values and behaviours could make the journey of continuation more difficult.

In response to a question from Mr Stead, the assistant director all ages commissioning said that excess mortality during the course of the pandemic was being taken into account in terms of future planning. He explained that the Market Position Statement 2020-25, once approved by cabinet, would be made available online and would be kept up to date with new developments and planning requirements. He added that the direction of travel was now around prevention and avoidance, rather than reaction.

The chair thanked officers for their hard work and for the report, noting that the section on resource implications (agenda pages 19/20) was particularly helpful.

**Resolved: That the board has reviewed the better care fund 2019/20 quarter 4 national performance and end of year feedback.**

## **9. DATE OF NEXT MEETING**

Monday 8 March 2021

The meeting ended at 10.50 am

**Chairperson**